



Daily Function Schedule

7/18/13 9:21 am

By Event

Tuesday, July 16, 2013 - Tuesday, July 16, 2013

Event/Account/Function

Guarantee / Set For Status/Space

Coordinators

Tuesday, July 16, 2013

<u>Event/Account/Function</u>	<u>Guarantee / Set For</u>	<u>Status/Space</u>	<u>Coordinators</u>
31958 GRANDVIEW CAFE	0	Internal-Visix	
<i>Monona Catering</i>			<i>Lemke, Patty</i>
12:00 AM 12:00 AM GrandView Cafe - CLOSED	0 / 0	GrandView Cafe	
32949 Power Line Systems Advanced Training Users Group	225	Coordinated	MT: Michelle Marx
<i>Power Line Systems, Inc.</i>			<i>MC: Micayla Jones</i>
07:00 AM 07:30 AM Client Move-in	0 / 0	Ballroom AB	
07:00 AM 05:00 PM ROOM SET	0 / 0	Ballroom AB	
07:00 AM 06:00 PM CATERING CHARGES*	0 / 0		
08:00 AM 08:30 AM Registration/Guests Arrive/Continental Breakfast	310 / 310	Ballroom AB	
08:30 AM 04:30 PM Session	0 / 0	Ballroom AB	
10:00 AM 02:00 PM ROOM SET	0 / 0	Grand Terrace	
10:00 AM 02:50 PM Break 10-10:20/ 2:30-2:50	0 / 0		
12:00 PM 01:00 PM REFRESH ROOM	0 / 0	Ballroom AB	
12:00 PM 01:00 PM Lunch	310 / 326	Grand Terrace	
01:00 PM 02:00 PM REFRESH ROOM	0 / 0	Grand Terrace	
02:00 PM 02:00 PM Rain Call	0 / 0	Rooftop Center	
02:00 PM 04:30 PM ROOM RESET	0 / 0	Grand Terrace	
04:00 PM 05:00 PM Straight Ahead trio moves in from East Dock	0 / 0		
04:00 PM 07:00 PM ROOM SET	0 / 0	Rooftop Center	
05:00 PM 07:00 PM Reception w/ music by Straight Ahead Jazz trio	310 / 310	Rooftop Center	
05:00 PM 07:00 PM Reception Back-up	0 / 0	Grand Terrace	
07:00 PM 07:00 PM Event Ends for the Day	0 / 0	Ballroom AB	